



**DEPARTMENT OF JUTE AND FIBRE TECHNOLOGY
INSTITUTE OF JUTE TECHNOLOGY, UNIVERSITY OF CALCUTTA
35, BALLYGUNGE CIRCULAR ROAD, KOLKATA – 700 019**

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Ref No. DJFT/IJT - PGDJTM Course/2016 - 17/CIR-3

Date: 16-08-2016

**Circular For Admission to
VACANT SEATS
in
Post B.Sc. Four Semester P.G. Diploma in Jute Technology and Management**

DJFT- PGDJTM - Advt. No-3/2016

Application for Admission are invited to the vacant seats for Post B.Sc-2 Years PG DIPLOMA IN JUTE TECHNOLOGY AND MANAGEMENT for 2016 – 17 for General and Sponsored candidates; with reservation for SC/ST/OBC candidates as per rules of the University. This course is AICTE and University of Calcutta approved.

Total Intake-60, Vacant seats – 31.

Admission Test: All candidates are to appear for a Common Admission Test for PGDJTM at this department followed by an Interview.

All other criteria remains unchanged. For details regarding eligibility etc., please visit the website. All candidates have to submit application in prescribed form available from office of the Department or through website download from the websites: www.caluniv.ac.in or www.ijtindia.org .

1. Important Dates for Admission in vacant seats :

Last date of submission of application: 2nd September, 2016 with fee Rs 500/- in cash (For SC/ST/OBC candidates: application fee – Rs 250/-); **Admission Test: Friday, 9th September, 2016, at 12:00 Noon, at DJFT, IJT CU campus at 35, Ballygunge Circular Road, Kolkata-700 019. Publication of selection list: 13th September 2016; Admission date: 13th-15th September 2016.**

GENERAL CIRCULAR
FOR ADMISSION TO P G DIPLOMA IN JUTE TECHNOLOGY AND MANAGEMENT

Department of Jute and Fibre Technology, Institute of Jute Technology, Calcutta University, announces admission notification in the vacant seats to the **Four Semester PG Diploma in Jute Technology and Management course** for sustainable HRD for Jute Sector to be conducted in this department for Sponsored and General (Non-sponsored) Candidates (with required reservations for SC/ST/OBC candidates in the vacant seats as per University and Govt. norms).

1. **About the Course:** This Post B.Sc. Four Semester PG Diploma in Jute Technology and Management is approved by Calcutta University and is mainly designed to suit the Diploma level technical manpower requirement as Technical supervisors for Jute industry and related organizations to fill-up the gap of future ‘Technical Managers’ for the Jute sector. **This Course is approved by AICTE and University of Calcutta.**

2. **Intake:**

Total Seats: 60 (50% for sponsored and 50% for non-sponsored candidates.). **But Presently there are 31 vacant seats to be filled in (out of 31 vacant seats , 5 seats are for non-sponsored and 26 seats are sponsored category,** However, if seats for sponsored candidates still remain vacant, those will be filled up by available non-sponsored candidates. Reservations for SC/ST/OBC candidates are as per University norms / W.B. Govt. rule. 5% extra seats are reserved for Tuition fee waiver (TFW) candidate (3 seats out of total 60), but there is no vacant seats in TFW category. There are additional 15% supernumerary (extra) seats for PIO/NRI/FN (Foreign nationals)/Gulf Quota category. For this PIO/NRI/FN (Foreign nationals)/Gulf Quota category, candidates may apply to the HOD with all documents within the stipulated dates.

3. **Eligibility for Admission:**

Candidate must have passed B. Sc. Degree or equivalent Examination with Physics/ Chemistry/ Mathematics/ Statistics / Computer/information Technology/Biology (Botany /Bio-Chemistry /Environmental Science/Bio-Statistics/Bio-informatics etc.,) as one of the combinations in the B. Sc. degree as one of the subject or Degree in B. Sc. (Agriculture) or Bachelor of Agriculture or Bachelor of Technology/Engineering in any relevant branch etc. or equivalent either from University of Calcutta or any other University recognized by the University of Calcutta for the above purpose. Out of total in-take (presently 60), 50 % of the seats will be allotted to the candidates to be sponsored by the jute mills and allied organizations. Rest 50% seats will be allotted to non-sponsored candidates. All the candidates are to be selected through a common admission test and/ or interview conducted by Dept. of Jute and Fibre Technology (DJFT), Institute of Jute Technology (IJT), University of Calcutta (C.U.). If there are vacant seats in non-sponsored (general) or sponsored category, vacant seats of one category may be filled up from other category. As per AICTE approval. There will be 5% seats for TFW (Tuition fee waiver) candidates. Moreover, as per AICTE approval, there will be 15% supernumerary seats for foreign students under PIO/NRI/FN (Foreign nationals)/Gulf Quota category. Reservation for: SC/ST/OBC-A /OBC- B category will be as per C.U. norms, as approved by the Hon’ble Vice – Chancellor, University of Calcutta. Hence candidates who are eligible, can apply to the HOD of this Dpt. in the prescribed format attached with the Circular within 15th July 2016, 5-00 pm.

B.Sc appeared candidates may also apply and their admission will be valid subject to passing the B.Sc degree within a stipulated time.

Also Board of Studies have recommended to permit BCA in Computer Application having Computer Sc. as one of the subject or BBA with Mathematics and Computer / Statistics as one of the subject or B. Sc. with Geography/ Economics as one of the subject to be eligible to get admission in this 2 yrs PGDJTM course of CU from the current academic year, subject to final approval from Calcutta University authority in this respect.

4. **Admission Procedure :**

A **Common Admission Test for PGDJTM** for all categories of candidates will be conducted by this Department. The admission test will comprise **one written test of MCQ type for 1 hour duration.** General APTITUDE Test (G.K., I.Q. English and Arithmetic) – 50 marks and Viva – voce – 50 marks (Total – 100 Marks).

For this session 2016-17, the 2nd admission test for vacant seats will be held **on Friday, 9th September, 2016, at 12:00 Noon at DJFT,IJT CU campus at 35, Ballygunge Circular Road, Kolkata-700 019,** followed by interview on the same day. **All candidates applied for the said course are to appear for the Common Admission Test. No separate ‘Admit Card’ will be issued; the ‘Application Fee’ receipt is the Hall ticket and identity card for each candidate.**

5. a) **Application Fee during submission of application form:**For both sponsored and non-sponsored candidates: Application fee during submission of the application is Rs. 500/- only. (Rs. 250/- for SC/ST/OBC candidates, subject to producing valid supporting document), to be paid by **Cash or Draft - in favour of “ Dept. of Jute and Fibre Technology, IJT, CU A/c – PGDJTM- 2 (Revenue) – Payable at Kolkata.**

b) Filled in **application form** with affix **self-attested colour photograph of candidate and self-attested Xerox copies of marksheets and certificates from class 10th std. to B.Sc. or B Tech or any other qualifying degree admissible and cash/draft (as instructed above in item 1)** are to be submitted to :

The Head of the Department

Department of Jute and Fibre Technology, Institute of Jute Technology, University of Calcutta, 35, Ballygunge Circular Road, Kolkata-700019

(At Ballygunge Fari, adjacent to Ballygunge Science College and opposite to U.C.O Bank, B.C Road Branch)

c) **Course Fee:**The course fee for the 1st semester of PGDJTM is **Rs.5, 530/-** (including lab fee, library fee etc. for each semester) plus miscellaneous other fees as applicable for all categories of candidates (Students activities fee – Rs. 400/- in 1st semester only; Identity card fee – Rs. 30/- and Admission Fee- Rs. 100/- for 1st semester only). For all subsequent semester course fee is Rs. 5000/- per semester. **Course fees of all semester including 1st semester is to be paid by Cash in Calcutta University–Ballygunge campus cash counter through HOD, DJFT , IJT, CU Other Fee like University Registration Fee or Examination fee per semester etc for this course is additional and directly to be paid to University of Calcutta as applicable..**

6. **Sponsorship:** Jute Mill/Jute Organization or any other reputed organization / Educational Body / Govt. Dept. may sponsor candidates for the Post B.Sc. Four Semester PG Diploma in Jute Technology and Management course.For the sponsored candidates, original letter of sponsorship from the Unit Head of the

Sponsoring Organization/Unit/Mill (Director/ President/General Manager/Mill Manager/ Chief Executive/Executive Director with full name and office seal) mentioning the total experience, if any, is to be produced to this office during submission of application form. However all sponsored candidates have to qualify the Common Admission Test for admission to this course.

However , there are option for few Non-Sponsored candidates to get sponsorship from different Jute Mills through HOD,DJFT, IJT ,CU after the admission .

7. **Scholarship:** 3 seats for Tuition Fee Waiver (TFW) is already filled up. There are 3 seats for NJB scholarship and Some JCI scholarships (approx. 10 nos) are also available for poor and meritorious candidates in Non – Sponsored category, which will be adjudicated after the admission.

8. **Placement:** 100% placement in Jute Mills will be ensured.

9. **Application Form:**

All candidates have to submit application in prescribed form available from the office of the Department or website www.ijtindia.org or www.caluniv.ac.in . .

10. **Documents required during Admission :**

(a) B Sc. or equivalent degree Pass Certificate / Provisional certificate and/or Marksheet (b) Higher Secondary or equivalent certificate / marksheet.

(c) Madhyamik or equivalent Certificate as proof of age.

(d) Medical Certificate for medical fitness, from any Registered Doctor.

(e) Relevant Certificate for SC/ST /OBC candidate.

(f) Transfer / no objection certificate /proof of admission cancellation, if already admitted to other College.

(g) If sponsored, original letter of sponsorship in prescribed format and No objection from present employer, if the candidate is presently employed anywhere.

(h) The course fee in full (Rs. 5530/-) for the first semester of this PGDJTM course, to be paid by cash in favour of “**University of Calcutta**” payable at Kolkata.

11. **Contact Persons (HOD and Course Coordinators):** (a) Ms Swati Dasgupta,/Sirsendu Mukherjee Admission coordinator(s) , PGDJTM course , mobile 08697916290 (SD) , 09088154599(SM) or

(b) Prof. Swapan Kumar Ghosh, Head of the Department & Course Coordinator (Mobile – 9831324354; e.mail: ijtskg40@gmail.com) (c) Dr. Asis Mukhopadhyay, Course Coordinator (e.mail:

drasismukhopadhyay@gmail.com) or (d) Prof. A.K. Samanta,; e- mail : ijtaksamanta@hotmail.com) mobile No 09831161529. For general query to the office –contact in land line : 0332461-5427, 5444, 5326, 5477.

Prof. S. K. Ghosh
Professor & Head of the Department
Department of Jute and Fiber Technology
Institute of Jute Technology University of Calcutta



APPLICATION NO:.....

APPLICATION FEE RECEIPT NO:.....

**DEPARTMENT OF JUTE AND FIBRE TECHNOLOGY
INSTITUTE OF JUTE TECHNOLOGY, UNIVERSITY OF CALCUTTA
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Telefax: (033) 2461-5632

E-mail: ijt@cal2.vsnl.net.in Website: www.ijtindia.org

Self-attested
Passport size
Colour Photo of
the candidate

**Application Form for Admission to
Post B.Sc. Four Semester PG Diploma in Jute Technology and Management**

01.	Name of the Course applied for	
02.	Name in Full (Capital letters)	
03.	Address with <u>e-mail and mobile phone no.</u> a) Present address	
	b) E – MAIL	
	c) Mobile phone number:	
	d) Permanent address	
	e) E – MAIL	
	f) Mobile phone number:	

04.	a) Date of Birth *					
	Attach copy of Madhyamick certificate / admit card or equivalent					
	b) Age as on 1 st Jan. 2017					
05.	Nationality and marital status	Nationality		Marital status		
06.	Weather SC/ST/OBC/ General (If SC/ST/ OBC , attach certificate from appropriate authority)					
07.	Name of farther/guardian					
08.	a) Address of father/guardian: b) E – MAIL c) Mobile phone number:					
09.	CATEGORY : Non-sponsored / Sponsored (if sponsored, give the name of the sponsoring organization/mill with address, email and phone no. and also attach the letter of sponsorship)					
10.	Academic record*					
	Examination	Board/University	Year	Division/ Class	% of Marks	Subjects
	1. Madhyamik or Equivalent 2. Higher Secondary or Equivalent 3. B.Sc. or Equivalent 4. Any other					
11. Working experience *, if any						
Organization		Length of service		Type of experience		
12. Whether applying also for TFW Seats / NJB Scholarship / JCI Scholarship				Yes		No
				If 'Yes', separate application is to be made after admission.		

13. Family income per Year		
14. (a) Do you like to avail Tuition Fee Waiver seats (5% of Total seat, extra)	Yes	No
(b) If Yes: Furnish family income certificate per year from appropriate authority (BDO/ SDO/ ADM/ DM/ or equivalent Govt. officer	Attach original certificate of family income	Not Applicable
15. Number and List of Testimonials attached		

The details given above are true and correct to the best of my knowledge. If any information given by me above, is found incorrect, my admission may be cancelled immediately.

Date:

.....
Signature of the Candidate

Place:

**Self - Attested copies of all testimonials and relevant certificates are to be attached with the application form.*

Form / Model Sponsoring Certificate

TO BE ISSUED BY THE SPONSORING AUTHORITY IN THEIR LETTER HEAD:

To
The Head of The Department
Department of Jute and Fibre Technology
Institute of Jute Technology,
University of Calcutta
35, Ballygunge circular road, Kolkata – 700 019

Sub: Sponsoring for Post B.Sc. Four Semester Post Graduate Diploma Course in Jute Technology and Management for the session -2016 – 17

Sir,

This is to Certify that our Mill _____ (name of Mill / Organization) is sponsoring Smt / Shri _____ (name of the candidate) to prosecute studies in the **Post B.Sc. Four Semester Post Graduate Diploma Course in Jute Technology and Management Course** at your Institute and the candidate has preliminary experience in working in our jute mill for -----months/years.

We also agree to pay his tuition fee of `5,000/- per semester for the said PG Diploma course payable by draft in favour of “**University of Calcutta**” payable at Kolkata **within specified date of admission.**

So, we recommend his admission as a sponsored candidate from our organization to the above said **Post B.Sc.Four Semester Post Graduate Diploma Course in Jute Technology and Management** course for this session.

Date:

(HEAD OF SPONSORING UNIT*/Mill WITH SEAL)

*Head of Sponsoring Unit /Mill: Director/ President/General Manager/Mill Manager/Chief Executive/Executive Director/Head of the Office.

**Each candidate shall undertake Mill Training in jute mills for total 16 weeks in four semesters (4 weeks in each semester) which will be assessed at the end of Semester-IV.*